



## REGISTRATION INFORMATION

### Congress Venue

Hall 3FG, Level 3

Hong Kong Convention and Exhibition Centre (Harbour Road Entrance)

1 Expo Drive, Wanchai, Hong Kong

Tel: +852 2582 8888

(Wanchai MTR Station, Exit A5 - walk along the footbridge of O'Brien Road, pass through Immigration Tower and Central Plaza to HKCEC)

(Location of HKCEC: <http://www.hkcec.com/en/location-transportation>)

### Registration and Information Desk

The registration and information desks are located at the foyer of Hall 3FG, Level 3, Hong Kong Convention and Exhibition Centre (HKCEC). The desk will be open at the following hours:

11 December 2015 (Fri)	13:00 – 20:00
12 December 2015 (Sat)	08:00 – 17:00
13 December 2015 (Sun)	08:00 – 17:00

### Opening Ceremony and Plenary Lecture I

**The Opening Ceremony and Plenary Lecture I will start at 18:00 on 11 December (Friday) at Hall 3G, Level 3, HKCEC, please be seated by 17:50.**

### Welcome Reception

The Welcome Reception will be held at the Exhibition Area, Hall 3F, Level 3, HKCEC on 11 December 2015 (Fri), 19:30 to 21:00.

### Slide Preview Room

Slide Preview Room will operate according to the following hours:

11 December 2015 (Fri)	14:00 – 17:00
12 December 2015 (Sat)	08:00 – 18:00
13 December 2015 (Sun)	08:00 – 18:00

Speakers are requested to bring their powerpoint presentations in USB memory sticks to the Slide Preview Room at least **4 HOURS** before the day of Presentation.

## Poster Presentation

Posters will be posted in the Exhibition Hall at Hall 3F, Level 3, HKCEC.

Set up: 11 December 2015 (Fri) 19:30 – 20:30 or

12 December 2015 (Sat) 09:30 – 10:30

Dismantle: 13 December 2015 (Sun) 17:00 – 18:00

Mounting supplies will be available at the poster area during the set-up period.

All displays have to be removed by the above time. Any remaining posters will be disposed of by the Secretariat.

Dedicated moderated poster tours for the highlighted posters are scheduled from 15:25 – 15:55 on 12 & 13 December. However, posters are viewable during the daily Exhibition Hall opening times. Highlighted Poster Presenters and delegates who wish to join the moderated poster tour please gather at the Poster Help Desk inside the Exhibition Hall before 15:25

## Refreshment Breaks

Coffee and tea will be served at the Exhibition Area (Hall 3F, Level 3, HKCEC) at designated times.

## Lunch

Please note that registration fees do not include lunches for the main congress. However, limited number of lunch boxes / sandwich packs will be available at lunch symposium venues on a first-come-first-served basis.

## Exhibition

The exhibition is located at the Hall 3F, Level 3, HKCEC. The opening hours are:

11 December 2015 (Fri) 19:30 – 21:00

12 December 2015 (Sat) 09:30 – 17:00

13 December 2015 (Sun) 09:30 – 17:00

## Internet Access

Complimentary WIFI access is available in all the HKCEC venues. There is a 60 minute usage limit of the free Wi-Fi service upon registration for each user. User will be disconnected from the Service if there is a prolonged idle time of 30 minutes.

## Language

The official languages are English and Putonghua, simultaneous interpretation in English and Putonghua will be provided during the Congress (except pathology course, roundtable discussion and lunch symposia- unless specified).

### Identification Badges

All participants will receive an identification badge upon registration. Name badges are required at all times for identification purposes and admission to the various scientific sessions and exhibition. Please note that accompanying persons and exhibitors will not be admitted to the scientific sessions. Should you lose your badge, please proceed to the Registration and Information Desk for a replacement badge. Each replacement badge will cost HK\$300.

### Programme

You are advised to visit <http://www.iccn2015hk.org/congschedule.html> frequently for the updated programme.

### CME / CNE Accreditation

Should Hong Kong delegates wish to obtain CME / CNE points, please signify your attendance at the service desk located at the ICCN 2015 Registration Area.

### Certificate of Attendance

Certificate of Attendance will be distributed to registered participants upon collection of registration materials.

### Smoking Policy

HKCEC is a smoke-free facility. No internal smoking areas will be provided.

### Adverse Weather Arrangements

If typhoon signal no. 8 or higher or a rainstorm black warning is in force, all activities at the HKCEC will be held as scheduled, but visits will be cancelled. If the warning signal is lowered 3 hours before the start of the activities, the visits will continue as normal

Please watch for announcement posted on the Message Boards or contact the Secretariat at 8108 8730.

### Useful Telephone Number

Emergency Number (Ambulance/ Fire/ Police)	999
<b>Congress Hotline (10-14 December 2015)</b>	<b>8108 8730</b>
Directory Enquiries	1081
Weather	187 8200
Hong Kong Information	2508 1234
Hong Kong Airport Hotline	2181 0000
Flight Information (Hong Kong Airport Authority Hotline)	2181 8888

Updated on 1 December 2015